

2nd SUPPLEMENTARY AGENDA



**North East
Derbyshire**
District Council

Contact: Nicola Calver
Tel: 01246 217753
Date: Monday, 18 May 2020

To: **All Members of the Council**

You are summoned to attend the annual meeting of the Council to be held on **Monday, 18 May 2020 at 3.00 pm** held through virtual meeting software. Access credentials to the meeting will be sent to you under separate cover. This meeting will be audio-live streamed to the Website via YouTube.

Group meetings will be arranged, where necessary, by the Group Leaders.

Yours sincerely

A handwritten signature in cursive script that reads "Sarah Steenberg".

Joint Head of Corporate Governance and Monitoring Officer

A G E N D A

10 Appointment of The Cabinet (Pages 3 - 4)

The Leader will announce the Cabinet for the ensuing Municipal Year.

12 Appointment to Committees and Advisory Groups 2020/21 (Pages 5 - 11)

To decide on the appointment of Members to Committees and Advisory Groups for 2020/21. The attached document sets out the nominations received to-date

15 Appointment to Outside Bodies (Pages 12 - 15)

The attached document identifies those bodies to which the Council may appoint and the number of seats available on each body



***We speak
your language***

Polish
Mówimy Twoim językiem

French
Nous parlons votre langue

Spanish
***Hablamos su
idioma***

Slovak
***Rozprávame Vaším
jazykom***

Chinese
我们会说你的语言

If you require
this agenda in
large print

or another
format
please call
us on

**01246
217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

CABINET PORTFOLIOS – DELIVERING EXCELLENT SERVICES TO NEDDC RESIDENTS

Councillor Martin Thacker MBE, JP - Leader – Portfolio Holder for Overall Strategic Leadership <ul style="list-style-type: none"> • Overall Direct Focus and Vision • Corporate Strategy • Place Shaping • Strategic Alliance 	Councillor Alex Dale – Deputy Leader & Portfolio Holder for Council Services <ul style="list-style-type: none"> • Transformation Programme • Emergency Planning and Business Continuity • Human Resources & Payroll • Customer Services • Democratic Services & Governance • Elections • Legal • Scrutiny • Health & Safety
	Councillor Charlotte Cupit – Portfolio Holder for Environment <ul style="list-style-type: none"> • Development Management and Local Plan & Planning Policy Delivery • Planning Enforcement • Environmental Health & Licensing • Fleet Management, Grounds Maintenance and Street Cleansing • Waste Collection and Recycling
	Councillor Jez Kenyon – Portfolio Holder for Transformation & Climate Change <ul style="list-style-type: none"> • Climate Change • Facilities and Estate Management • Property Services • Joint Venture Companies
	Councillor Barry Lewis – Portfolio Holder for Partnerships & Leisure <ul style="list-style-type: none"> • Leisure facilities • Local Enterprise Partnership • Combined Authority and Devolution • Community Safety Partnership • ICT Delivery and Strategy • Partnership Strategy • Health and Wellbeing
	Councillor Paul Parkin – Portfolio Holder for Finance <ul style="list-style-type: none"> • Audit and Procurement • Accountancy • Finance • Revenues and Benefits • Treasury Management

	Councillor Alan Powell – Portfolio Holder for Communications and Housing
	<ul style="list-style-type: none">• Internal Communications• External Communications/Public Profile• Performance Monitoring• RHL Client Support and Management• Strategic Housing• Empty Homes and Homelessness Strategy• Housing Development and Delivery Joint Venture Companies
	Councillor Carolyn Renwick – Portfolio Holder for Economic Growth

- Internal Communications
- External Communications/Public Profile
- Performance Monitoring
- RHL Client Support and Management
- Strategic Housing
- Empty Homes and Homelessness Strategy
- Housing Development and Delivery Joint Venture Companies

	Councillor Carolyn Renwick – Portfolio Holder for Economic Growth
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- Economic Development and Growth
- Business Strategy, Commerce and Assets
- Commercial Property Development and Investment
- Town Centre & High Street Development
- One Public Estate

North East Derbyshire District Council

Annual Council

18 May 2020

Appointment to Committees and Advisory Groups

Report of the Head of Paid Service

Purpose of the Report

- To establish and appoint Members to the Council's Committees and Advisory Groups for the 2020/21 municipal year.

1 Report Details

- 1.1 In line with the provisions within the Council's constitution, the Annual Meeting of Council is required to:
- Appoint at least one Scrutiny Committee and other such committees as the Council considers appropriate to deal with matter which are neither reserved to the Council Meeting nor are Executive Functions;
 - Decide the size and terms of reference for those committees;
 - Decide the allocation of seats to political groups in accordance with the Political Balance rules.
- 1.2 The terms of reference for each Committee has been presented to the meeting as part of the Review of the Constitution.
- 1.3 The size of each Committee is set out in **Appendix 2** to the report.
- 1.4 **Appendix 1** to the report sets out the allocation of committee seats which best meets the requirements of Section 15 of the Local Government and Housing Act 1989 as far as is reasonably practicable.
- 1.5 Political Groups are requested to nominate Members to serve on Committees and Advisory Groups (as set out in **Appendix 2**) with effect from 18 May 2020 for the 2020/21 Council year.
- 1.6 The Committees are subject to the political balance requirements of the Local Government and Housing Act 1989. The Advisory Groups are not subject to the political balance requirements.

2 Conclusions and Reasons for Recommendation

- 2.1 The report recommends that the allocation of Committee seats detailed best meets the requirements of section 15 of the Local Government and Housing Act a far as reasonable practicable.

- 2.2 Nominations received in advance of the meeting from Political Groups are detailed in **Appendix 2**.

3 Consultation and Equality Impact

- 3.1 Group Leaders have been consulted on the allocation of seats and nominations put forward.
- 3.2 An Equality Impact Assessment has not been necessary.

4 Alternative Options and Reasons for Rejection

- 4.1 The Council may make amendments to the nominations to committees within the proportionality agreed before and up to the discussion of this matter at the Annual Meeting. Mid-year revisions will be brought before a meeting of Council.
- 4.2 The Council is required by the provisions within its constitution to establish and appoint to committees at the annual meeting.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None

5.2 Legal Implications including Data Protection

- 5.2.1 The Council is required to:
- Appoint at least one Scrutiny Committee and other such committees as the Council considers appropriate to deal with matter which are neither reserved to the Council Meeting nor are Executive Functions;
 - Decide the size and terms of reference for those committees;
 - Decide the allocation of seats to political groups in accordance with the Political Balance rules

5.3 Human Resources Implications

- 5.3.1 None.

6 Recommendations

- 6.1 That the Council's Committees, along with their terms of reference, as set out in the Revised Constitution presented to this meeting, be established for the 2020/21 municipal year in accordance with Council Procedure Rule 1.1(k);
- 6.2 That the size of the Committees as set out within the Appendices to the report be agreed for the 2020/21 municipal year in accordance with Council procedure Rule 1.1(k);

- 6.3 That the Council agrees the allocation of seats of Committee is in accordance with the political balance rules; and
- 6.4 That the appointment to committees as set out in Appendix 2 be agreed.

7 **Decision Information**

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
Has the relevant Portfolio Holder been informed	N/A
District Wards Affected	None directly
Links to Corporate Plan priorities or Policy Framework	Demonstrating good governance

8 **Document Information**

Appendix No	Title	
1	Proportionality on Committees	
2	Appointments to Committees	
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)		
None		
Report Author		Contact Number
Nicola Calver, Governance Manager		01246 217753

	Seats on Council	Proportionality
Total seats	53	100.00%
Conservative Group	30	56.604%
Labour Group	18	33.962%
Liberal Democrat Group	3	5.660%
Independent Group	2	3.77%

Ordinary Committees	Total seats on Committee	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Licensing Act Committee	14	7.92	8	4.75	5	0.79	1	0.53	0	14
Licensing General Committee	14	7.92	8	4.75	5	0.79	1	0.53	0	14
Planning Committee	13	7.36	7	4.42	4	0.74	1	0.49	1	13
Standards Committee	9	5.09	5	3.06	3	0.51	1	0.34	0	9
Total Seats on Ordinary Committees	50	28.30	28	16.98	17	2.83	4	1.89	1	50

Scrutiny Committees	Total seats on Committee	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Audit & Corporate Governance Scrutiny Committee	9	5.09	5	3.06	3	0.51	1	0.34	0	9
Communities Scrutiny Committee	9	5.09	5	3.06	3	0.51	1	0.34	0	9
Growth Scrutiny Committee	9	5.09	5	3.06	3	0.51	0	0.34	1	9
Organisation Scrutiny Committee	9	5.09	5	3.06	3	0.51	0	0.34	1	9

Joint Committees*	Total seats on Committee	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Joint ICT	3	1.70	2	1.02	1	0.17	0	0.11	0	3
Joint Scrutiny Panel	3	1.70	2	1.02	1	0.17	0	0.11	0	3

* Note – For political balance to apply, there must be at least three seats to be filled on joint committees (excl executive committees)

Advisory/Working Groups *political balance rules don't apply	Total seats on Group	Conservative Group		Labour Group		Liberal Democrat Group		Independent Group		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
JCG	3	1.70	3	1.02	0	0.17	0	0.11	0	3
MDWG	7	3.96	4	1.36	1	0.40	1	0.26	1	7
LPSG	8	4.53	5	1.70	2	0.45	0	0.30	1	8
Total seats	18	10.19	12	4.08	3	1.02	1	0.68	2	18

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

18 MAY 2020

APPOINTMENT TO COMMITTEES AND ADVISORY GROUPS

COMMITTEES

COMMITTEE	CONSERVATIVE GROUP	LABOUR GROUP	LIBERAL DEMOCRAT GROUP	INDEPENDENT GROUP	TOTAL SEATS
Audit and Corporate Governance Scrutiny	(5) Cllrs W Armitage, S. Clough, M Foster, A Hutchinson & M Roe	(3) Cllrs N Barker, P Kerry, & G Morley	(1) Cllr R Shipman		9
Communities Scrutiny	(5) Cllrs L Deighton, O Gomez Reaney, R Hall, C Huckerby & K Tait	(3) Cllrs N Barker, J Birkin & J Lilley	(1) Cllr D Hancock		9
Growth Scrutiny	(5) Cllrs P Antcliff, M Emmens, A Hutchinson, R Welton & N Whitehead	(3) Cllrs S Cornwell, L Hartshorne & N Barker		(1) Cllr J Funnell	9
General Licensing Committee	(8) Cllrs P Antcliff, P Bone, M Emmens, C Huckerby, H Liggett, M Roe, R Welton & P Wright	(5) Cllrs P Kerry, A Holmes, S Pickering, L Stone & T Reader	(1) Cllr P Windley		14
Licensing & Gambling Acts Committee	(8) Cllrs P Antcliff, P Bone, M Emmens, C Huckerby, H Liggett, M Roe, R Welton & P Wright	(5) Cllrs P Kerry, A Holmes, S Pickering, L Stone & T Reader	(1) Cllr P Windley		14
Organisation Scrutiny	(5) Cllrs P Bone, A Foster, H Liggett, M Potts & P Wright	(3) Cllrs J Birkin, M Jones and P R Kerry		(1) Cllr J Funnell	9

Planning	(7) Cllrs W Armitage, P Elliott, M.Foster, C Huckerby, M Potts, A Powell & D Ruff Substitutes: Cllrs P Antcliff, S Clough, H Liggett & R Hall	(4) Cllrs J Barry, T Reader, J Ridgway and K Rouse Substitutes Cllrs L Hartshorne, E A Hill, C Hunt and M Jones	(1) Cllr D Hancock Substitute:	(1) Cllr A Cooper Substitute: Cllr J Funnell	13
Standards	(5) Cllrs P Antcliff, W Armitage, H Liggett, M Roe & D Ruff	(3) Cllrs K Rouse, J Ridgway & P Kerry		(1) NEW NOMINATION	9 plus two parish representatives

JOINT COMMITTEES

COMMITTEE	CONSERVATIVE GROUP	LABOUR GROUP	LIBERAL DEMOCRAT GROUP	INDEPENDENT GROUP	TOTAL SEATS
Joint Crematorium	(4) Cllrs C Cupit, J Kenyon, P Parkin and A Powell				4
Joint ICT Committee	(2) Cllrs K Tait & N Whitehead	(1) Cllr J Lilley			3
Joint Scrutiny Panel	(2) Cllrs L Deighton & R Welton	(1) Cllr J Barry			3
Joint Employment & Appeals Committee	(3) Leader Deputy Leader Cabinet Portfolio Holder	(1) Leader of the Opposition			4 from NEDDC and 4 from Bolsover

ADVISORY GROUPS

COMMITTEE	CONSERVATIVE GROUP	LABOUR GROUP	LIBERAL DEMOCRAT GROUP	INDEPENDENT GROUP	TOTAL SEATS
Council Joint Consultative Group (plus named substitutes)	(3) Cllrs A Dale, A Powell & M Thacker MBE				3 plus 6 representatives of employees and officers
Member Development Working Group	(4) Cllrs K Bone, A Dale, R Hall & M Potts	(1) Cllr J Birkin	(1) Cllr P Windley	(1) Cllr A Cooper	7 members
Local Plan Steering Group	(5) Cllrs P Antcliff, W Armitage, C Cupit, A Powell & D Ruff	(2) Cllrs N Barker & S Pickering		(1) Cllr A Cooper	8 plus officers
Site Inspection Group (plus named substitutes)	(2) Cllrs A Powell & D Ruff	(1)			3 plus local Members and appropriate Officers

Appointments to be made to Outside Bodies for the 2020-21 Municipal Year

Outside Body	No. of Positions	Council Representative
Advice Agency Liaison Board	1	Alex Dale
Age Concern Chesterfield & District	1	Alan Powell
APSE	1	Alex Dale
Ash Renishaw Liaison Committee	1 (plus sub)	Oscar Gomez Reaney
Bolsover/NE Derbyshire LEADER Programme	1	Jeremy Kenyon
Chesterfield & North Derbyshire Pensioner's Association	1	Alan Powell
Chesterfield Canal Partnership	1	Jeremy Kenyon
Chesterfield Volunteer Centre	1	Diana Ruff
Citizens Advice Bureau Management Committee	2	William Armitage and Mo Potts
Clay Cross One Public Estate Project Control Board	1	Jeremy Kenyon
Coal Aston Public Playing Fields & Village Hall	1	Mark Foster
Community Safety Partnership Formerly known as the Safer Neighbourhoods Crime and Disorder Partnership)	1	Alan Powell
Council for Voluntary Services (LINKS)	1	Paul Parkin
D2/N2 Joint Committee	1 (plus sub)	Martin Thacker MBE

Outside Body	No. of Positions	Council Representative
Danesmoor Darby & Joan Club	3	Brian Wright, Gerry Morley & Maggie Jones
Derbyshire and Nottinghamshire Chamber of Commerce	1	Paul Parkin
Derbyshire Law Centre	1	Alan Powell
Derbyshire Partnership Forum (Formerly known as Derbyshire Partnership Transformational Board)	1	Jeremy Kenyon
Derbyshire Police and Crime Panel	1	Mo Potts
Derbyshire Scrutiny Liaison Group	1	John Funnell
Dronfield & District Disabled Club	1	Roger Hall
East Midlands Councils	1	Martin Thacker MBE
Eckington Parish Over 60's Club	1	Jeremy Kenyon
EMC Regional Employers Board	1	Jeremy Kenyon
English Heritage East Midlands Region	1	Alan Powell
Ford Angling Club	1	Carolyn Renwick
Groundwork Trust	1	Jeremy Kenyon
Holmgate Community Centre Management Committee	2	William Armitage and Kathy Rouse
Holmgate Darby & Joan Club	3	William Armitage and Kathy Rouse & Pat Holmes

Outside Body	No. of Positions	Council Representative
Joint Board with BDC, CBC and NEDDC	1 (plus sub)	Martin Thacker MBE, (Alex Dale – Sub)
Joint Scrutiny Panel (Shared Services)	1	Anthony Hutchinson
Killamarsh Community Trust	2	Steve Cough and Mo Potts
LGA Derbyshire	3	Charlotte Cupit, Carolyn Renwick and Diana Ruff
LGA General Assembly and Related	1	Martin Thacker MBE
Marketing Peak District & Derbyshire – Local Authority Investor Group	1	Carolyn Renwick
Marsh Lane, Old People's Welfare Association	1	Carolyn Renwick
Northwood Group Ltd	1	Charlotte Cupit
NDHIA Advisory Committee	2	Alan Powell and Roger Hall
Police and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee	1	Mo Potts
Peak District National Park Authority	1	William Armitage
Pear Tree Friendship Club	1	Pat Bone
Ridgeway Sports & Social Club	2	Carolyn Renwick, Oscar Gomez Raeney
Rykneld Homes Ltd	5	Alex Dale, Steve Clough, Charlotte Cupit, O Gomez Reaney and Diana Ruff
Sheffield City Region Combined Authority	1 (plus sub)	Alan Powell (sub: Alex Dale)

Outside Body	No. of Positions	Council Representative
Sheffield City Region Scrutiny Committee	1	Alex Dale
Sheffield City Region Audit Committee	1	Paul Parkin (sub: Jeremy Kenyon)
Shirland & Higham Village Hall Management Committee	2	Charlotte Cupit, Heather Liggett
Shirland Welfare Committee	1	Heather Liggett
Stonebroom Community Association	1	Charlotte Cupit
Strategic Partnership for Accommodation and Support	1 (plus sub)	Barry Lewis (sub: Carolyn Renwick)
Wingerworth Welcome Club	1	Pat Antcliff